

# Notice of Meeting

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# Executive

**Thursday, 17 June 2004 at 6.30pm**

in the Council Chamber, Council Offices,  
Market Street, Newbury

Date of Despatch of Agenda: Wednesday 9 June 2004

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Anne Hunter, Policy Executive on (01635) 519241  
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Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

## Agenda – Executive Meeting to be held on 17 June 2004 (continued)

To: Councillors Phil Barnett, Billy Drummond, Miss Denise Gaines, Mrs Sally Hannon, Owen Jeffery, Mollie Lock, Dr Royce Longton, Mike Rodger

# Agenda

## Part I

- | 1. | <b>Apologies for Absence</b>   | <b>Page No.</b> |
|----|--|-----------------|
|    | To receive apologies for inability to attend the meeting (if any).   |                 |
| 2. | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of the Executive held on 13 May 2004 and the Special Executive held on 26 May 2004.  | 1               |
| 3. | <b>Declarations of Interest</b><br>To receive any declarations of Interest from Members.   |                 |
| 4. | <b>Questions</b>   |                 |
|    | <b>(a) Public Questions</b><br>Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution. <i>(Note: There were no questions submitted relating to items not included on this Agenda.)</i>   |                 |
|    | <b>(b) Members' Questions</b><br>Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.   |                 |
|    | <b>(i) Question to be answered by the Executive Member for Financial Management submitted by Councillor Lazslo Zverko:</b><br><i>"Can the Executive Member confirm when the accounts for 2003/04 will be finalised and also update me whether there has been any change to the predicted underspend of £1.33m?"</i>  |                 |
|    | <b>(ii) Question to be answered by the Executive Member for Public consultation submitted by Councillor Graham Jones:</b><br><i>"The Council's current consultation strategy states that 'The only way for authorities to get things right is to listen to and involve the people we serve'. Can the Executive Member outline what public consultation took place over the decision to close Wash Common Library and cut concessionary fares to the elderly?"</i>  |                 |
|    | <b>(iii) Question to be answered by the Leader of the Executive submitted by Councillor Graham Jones:</b><br><i>"Is the Executive Member aware of Section 5.5.11 of the Council's Constitution (Executive Rules of Procedure) which states: 'Members of the Council who are not Members of the Executive may attend meetings of the Executive and any Committees of the Executive? They shall have the right to address the Executive on any item of the agenda . . .</i><br><br><i>Why was this rule not upheld at the last Executive meeting?"</i> |                 |

**Agenda – Executive Meeting to be held on 17 June 2004 (continued)**

- (iv) **Question to be answered by the Executive Member Responsible for Information submitted by Councillor Emma Webster:**  
 "What was the cost of moving Wash Common Library Container from Glendale Avenue to Ampere Road, including the costs of clearing up and preparing the two sites?"

**5. Petitions**

- (a) Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.
- (b) (i) **Petition: Tesco Express Store – Northfield Road, Thatcham- Proposed Post Office Closure** 10  
*(CP10 - Creating attractive and vibrant town centres)*  
*Purpose: To respond to a petition by 1,596 Thatcham residents opposed to the proposed closure of the Northfield Road Post Office.*
- (ii) **Petition: Road Safety on B4009 between Newbury and Hermitage** 16  
*(CP5 – Ensuring that the street environment is clean, well maintained and safe)*  
*Purpose: To update the Executive on the petition requesting measures to address road safety issues on the B4009 between Newbury and Hermitage.*

**Items as timetabled in the Forward Plan**

	<b>Reference</b>	<b>Page No.</b>
6. <b>West Berkshire Forward Plan July 2004 to October 2004</b> (CP- This item is not linked to a Corporate Plan Priority but is a statutory requirement) <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX0587	19
7. <b>Performance Monitoring Report for Level One Indicators - Outturns 2003/2004</b> (CP1 – Providing stronger community leadership DT1 – Performance improvement) <i>Purpose: To outline current performance levels across the Council for Year End 2003/04 and to consider, where appropriate the remedial action that is required.</i>	EX0690	29
8. <b>Provisional Outturn 2003/2004</b> (CP- This work supports all of the Council's Corporate Priorities) <i>Purpose: To update the Executive on the current position regarding the 2003/04 outturn across all services.</i>	EX0691	59
9. <b>Occupational Road Risk Policy</b> (CP5 – Ensuring that the street environment is clean, well maintained and safe) <i>Purpose: To advise the Executive of the developing Health and Safety initiative relating to the management of occupational road risk.</i>	EX0785	63
10. <b>Removal of Surplus Primary School Places</b> (CP- This work supports all of the Council's Corporate Priorities) <i>Purpose: To inform Members of the Outcomes of internal audit work for the work for the last six months.</i>	EX0789	100

## Agenda – Executive Meeting to be held on 17 June 2004 (continued)

	Reference	Page No.
11. <b>Update of Internal Audit Work</b> (CP- This work supports all of the Council's Corporate Priorities) <i>Purpose: To inform Members of the outcomes of internal audit work for the last six months.</i>	EX0717	111
12. <b>Best Value Performance Plan 2004/05</b> (CP1 - Providing stronger community leadership DT1 – Performance improvement) <i>Purpose: To consider the draft Best Value Performance Plan.</i>	C0714	118
13. <b>Registration Service: Introduction of New Services</b> (CP – None) <i>Purpose: To advise Members of new services available to the public which will enhance the Registration Service, particularly in the light of the ongoing Civil Registration Review and to seek authority to develop such celebratory services.</i>	EX0780	152

### Items referred to Executive following call-in

	Reference	Page No.
14. <b>Area Forum Review – Following Call-in by Select Committee</b> <i>Purpose: To request the Executive to consider the recommendations of the Strategy and Commissioning Select Committee arising from its meeting held on the 19 May 2004.</i>	EX0781	157
15. <b>Exclusion of the Press and Public</b> <b>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. Rule 9.10.4 of the Constitution also refers.</b>		

## Part II

	Reference	Page No.
16. <b>Organisational Change Issue</b> <i>Purpose: To inform Members of organisational change proposals.</i>	N/A	To follow

Malcolm Burch  
Head of Policy and Performance